

Preamble:

To guide the Organization on the standards of policy creation.

Policy Statement:

Policies are critical in maintaining an orderly structured environment for the operations of the organization.

Procedures:

Each Pride Winnipeg Festival Policy shall include:

1. Preamble: Statement of the Policy's intent.
2. Policy Statement: Detailed statement of the actual Policy.
3. Procedures: Details as to how the Policy is implemented and how it works in practice.

Each Pride Winnipeg Festival policy may include:

4. Other/ Addendum: Any additional information: an application form, a list, a reference, a table, and the Policy's limitations.

The Vice-President, Operational Supports and President are directly responsible for enforcing all Pride Winnipeg Festival Policies.

The Governance Committee shall be responsible for drafting new policies as directed by the Board of Directors. The Committee shall also be responsible for drafting amendments to policies. In the case that other sub-committees put forward policy changes relevant to their portfolio, said changes must be presented at a duly convened Governance Committee Meeting. A policy or amendment must be approved by majority vote by the Governance Committee before being presented to the Board of Directors. A policy or amendment is considered adopted when it receives a majority vote in favor by the Board of Directors.

In the event a particular issue, practice or procedure is called into question and whereas no existing policy exists to address the matter, it will be brought up to the Governance Committee to be dealt with. If consultation is impossible or impractical and it is in the best interest of Pride Winnipeg Festival for action to be taken immediately the President may address the matter and issue an action.

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